KERALA AGRICULTURAL UNIVERSITY
College of Agriculture,Vellayani

COAVNY/2893/2026-SP2 **08-07-2026**

QUOTATION NOTICE

Sealed competitive quotations are invited for the supply of stationery articles (list attached) required for use in the College of Agriculture, Vellayani for the financial year 2026-27.

The rate quoted should be for good quality/branded items and should be inclusive of all taxes and the same should be firm for one year from the date of acceptance of quotations. Supply orders will be placed for piecemeal quantities according to the actual requirement.The envelope containing the quotations should bear the superscription "Quotations for the supply of stationery articles for the year 2026-27" and should be addressed to the Dean of Faculty, College of Agriculture, Vellayani, Thiruvananthapuram – 695 522.

The last date of acceptance of quotation is **15.07.2026 at 3 PM**. Quotations received beyond the date and the time will not be accepted. The quotations will be opened at **3.30 PM** on the same day in the presence of the quotationers or their authorized agents who are present at that time.

The maximum period required for delivery of the articles and the conditions of delivery should be specified in the quotations. Further details can be had from the office during office hours.

The firms should take the responsibilities regarding the transportation of stationery articles to this college without any delay.

All Government rules pertaining to the invitation of quotations, acceptance of rates etc. shall be applicable in this case also.

Dr. THOMAS GEORGE
DEAN OF FACULTY (AGRICULTURE)

To

1. KAU website
2. Notice Board, College Office
3. Notice Board, Main gate

SECTION OFFICER

Sl.No.	Item	Specifications
1.	Bound Book	1 Quire
2.	Bound Book	2 Quire
3.	Bound Book	3 Quire
4.	Bound Book	4 Quire
5.	Bound Book	5 Quire
6.	Brown paper	Ordinary (99''x117'')
7.	Box File	
8.	Cello tape –(1/2" width)	35m
9.	Cello tape –(1" width)	35m
10.	Cello tape –(2" width)	35m
11.	Cello tape –(3" width)	35m
12.	Brown gum tape -1" width	35m
13.	Brown gum tape - 2" width	35m
14.	Correction Pen-7ml	Camel
15.	Jute twine	1 bundle (weight to be specified)
16.	Cover (brown)	9'' x 4''
17.	Cover (brown)	10 ½''x 4 ½''
18.	Cover (brown)	15'' x 6''
19.	Cover (brown)	16'' x 12''
20.	Cover (brown)	15" x 11"
21.	Cover (brown)	12" x 10"
22.	Clothed Cover	16'' x 12''
23.	Clothed Cover (Half)	23"x10"
24.	Clothed cover	14"x12"
25.	Clothed Cover	18"x14"
26.	PVC Tape 1"	65m
27.	PVC Tape 2"	65m
28.	Tape Dispenser	
	Fevi Stick	

29.		
30.	Fevicol	
31.	Metal Clip	Steel – Big (sample to be provided)
32.	Metal Binder Clip	19mm,25mm,32mm,41mm,51mm,
33.	Eraser	
34.	File Board	Good Quality (Samples to be provided)
35.	File Folder	Plastic with button
36.	Gem Clip (26mm)	Bell Brand
37.	Gem Clip -Plastic	
38.	Gum (Stick Type)	
39.	Gum (bottle)	150 ml (kores)
40.	Gum (bottle)	300 ml (kores)
41.	Gum (bottle)	700 ml (kores)
42.	Gum(tube)	50 ml (Kores)
43.	High lighter	
44.	Pad Ink	Camel 25ml
45.	Paper weight	Glass/Rubber
46.	Pencil (HB)	Make to be noted
47.	Pencil carbon (Blue) 210mmx330mm	Kores (Sapphire)
48.	Permanent Marken Pen	
49.	Pin Cushion magnet	
50.	Notice board pin	
51.	Pin -26mmsize	100 gm pkt (Bell Brand)
52.	Punch – single	Good quality
53.	Punch - double	Good quality
54.	Single hole heavy punch	
55.	Self adhesive flag (Tricolour)	
56.	Self adhesive flag	76mm x 76mm
57.	Self adhesive flag	76 mm x 101 mm
58.	Stamp pad	Faber Castell (88mmx54mm)
59.	Stamp pad	Big (Faber castell)

60.	Scale	30 Cm, Steel
61.	Scale	30 Cm, Plastic
62.	Scissors-Medium Size	
63.	Stapler (Small) hand stapler regular -10	"Kangarro-10"
64.	Stapler pin (small)	Max.No.10
65.	Sharpener	
66.	Tag(Good quality without sharp edge) Bundle of 50 Nos.	17 Cm length (Sample to be provided)
67.	Tag(Good quality without sharp edge) Bundle of 50 Nos.	25 Cm length (Sample to be provided)
68.	White Twine	40gm,100gm
69.	Poker (Stainless steel with plastic handle)	Good Quality
70.	Sticker label (A4-24 sticker/sheet)	
71.	Brown cardboard box(27 x 13 x 14 inch)	
72.	Numbering machine	
73.	Paper cutter(A3-A6 size)	
74.	White board marker pen	
75	Executive File	

Paper Items (Samples to be provided for each item quoted)

76.	Photocopying paper	A4 good quality 70 GSM
77.	Photocopying paper	A3 (Good Quality) 70 GSM
78.	Photocopying paper	Foolscap (Good Quality)70 GSM
79.	White paper	A3
80	White paper	Foolscap
81.	White paper	A4 size

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