



KERALA AGRICULTURAL UNIVERSITY

KAU PRESS

No. UPRESS/169/2024-P2

Dated. Mannuthy, 18-10-2024

TENDER NOTICE


Sealed and competitive tenders are invited from competent firms for the supply of the following items for the **Riso ME 6350A printer** at KAU Press, Mannuthy, for a period of one year:

Sl. No.	Items	Approximate quantity required
1	Master Roll	50
2	Ink (Black colour)	50
3	Ink (Green colour)	4

Terms and conditions:

1. Tenders superscribed "UPRESS/169/2024-P2 Tender for the supply of the Master Roll & Inks for the Riso ME 6350A printer at KAU Press, Mannuthy" should be **addressed to the Press Manager, KAU Press, Mannuthy**. The last date for the receipt of filled tenders is **3:00 PM on 05.11.2024**, and the same will be opened at **3:30 PM** on the same day in the presence of the tenderers or their authorized representatives, who may be present at that time. The cost of the tender must be remitted at the KAU Press Office by cash at the time of submission. The cost details of the tender forms are provided below.
2. Cost of Tender Forms: ₹500/- + 18% GST.
3. Tenders should be submitted in the prescribed forms, which can be downloaded from the website www.kau.in/tenders. The cost of the tender forms is non-refundable under any circumstances.
4. Each tender must be accompanied by an Earnest Money Deposit (EMD) of 1% of the total quoted amount, in the form of a demand draft drawn in favor of the Press Manager, KAU Press, Mannuthy, payable at SBI, Ollukkara branch. Additionally, the tender must be accompanied by an agreement on Kerala Stamp Paper worth ₹200/- (Rupees two hundred only). The format for the agreement can be downloaded from the above website. Withdrawal of tenders after acceptance, failure to supply the items, or non-compliance with the specifications will result in the cancellation of the tender.
5. The tenderer must supply the items within three days of receiving the supply order. The Press Manager, KAU Press, Mannuthy, reserves the right to remove

- the defaulted supplier from the list of approved suppliers permanently or for a specific period.
6. The successful tenderer must execute an agreement on Kerala Stamp Paper worth ₹200/- (Rupees two hundred only) and furnish a security deposit of 5% of the total cost of the quoted items in the form of a term deposit/bank guarantee/demand draft drawn in favor of the Press Manager, KAU Press, Mannuthy. The format for the agreement can be downloaded from the above website.
 7. The cost of the items, taxes, and any additional charges should be stated separately.
 8. The quoted rate shall remain valid for one year from the date of acceptance of the tender.
 9. The Press Manager, KAU Press, Mannuthy, reserves the right to accept or reject any or all offers without assigning any reason.
 10. If any hartal, strike, or unexpected holiday occurs on the date of opening the tender, it will be opened at the same time on the next working day.
 11. All rules and regulations applicable to government tenders will also apply to this tender.


PRESS MANAGER

To
Notice Board/ KAU Website