



KERALA AGRICULTURAL UNIVERSITY

No. IQAC/6/2025-A1

Dated: 25-02-2025

NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR NAAC BINARY ACCREDITATION

Kerala Agricultural University

Kerala Agricultural University, established on 1st February 1972, is dedicated to excellence in agricultural education, research and extension services. Our mission is to contribute to the sustainable development of agriculture and allied sectors through quality education and innovative research.

Kerala Agricultural University is inviting EOI for Consultancy for the **National Assessment and Accreditation Council (NAAC)** Binary accreditation process. We seek consultancy services to navigate the NAAC accreditation process efficiently and effectively. Your expertise will help us align our institutional practices with NAAC's criteria and enhance our overall quality of education and research.

Eligibility Criteria of participating firms and Proposal Submission Requirements are given in Annexure 1 Format of Financial Bid is given in Annexure 2.

Annexure 1

We, [Your entity Name], are pleased to submit our Expression of Interest (EOI) for providing consultancy services to Kerala Agricultural University. Our firm specializes in [briefly describe your area of expertise, research, policy development, capacity building, etc.] and we are committed to supporting the university in achieving its objectives

1. Company Profile

- Name of the Company:
- Address:
- Phone Number
- Email:
- Legal Status: [e.g., Proprietorship, Partnership, Limited Company]
- Registration Number:
- PAN/GST Number:

2. Experience and Expertise

We have over [number] years of experience in [consultancy]. Our notable projects include

- [Project 1: Brief description] (Supporting Documents should be attached)
- [Project 2: Brief description] (Supporting Documents should be attached)
- [Project 3: Brief description] (Supporting Documents should be attached)

3. Proposed Services

We propose to offer the following services to Kerala Agricultural University

- [Service 1: Description]
- [Service 2: Description]
- [Service 3: Description]
- [Additional services as necessary]

4. methodology

Our approach will include: [Briefly outline your methodology or strategy for delivering the proposed services]

5. Expected Outcomes

We aim to achieve the following outcomes:

- [Outcome 1]
- [Outcome 2]
- [Outcome 3]

SPECIFIC TERMS AND CONDITIONS

1. The company should be a registered entity
2. The company should have at least five years of experience in providing consultancy services to the (NAAC) Binary accreditation process.
3. Copies of the following documents should be submitted
4. (Company Registration Certificate, PAN and GST Certificates, Relevant Experience Certificates, Any other supporting documents)
5. Jurisdiction: The contract will be subject to Thrissur Jurisdiction, in case of any dispute, Only Thrissur Court /Kerala High Court will have jurisdiction

SCOPE OF WORK

1. Preparing the Self-Study Report (SSR) and other required documentation.
2. Assist in the preparation of Annual Quality Assurance Reports (AQAR) and other post-accreditation documentation.
3. Guiding the institution through the NAAC accreditation process.
4. Conducting internal quality audits and mock accreditation visits.
5. Providing training and workshops for faculty and staff on NAAC criteria and standards.

6. Assisting in the submission of the final application and supporting documents.
7. Gap Analysis and Benchmarking
8. Quality Enhancement Initiatives
9. Support for clarifying queries raised by NAAC

Sincerely,
Your Name
Your Designation
Your Company Name

Annexure 2

(To be printed from the letterhead of the company)

Financial Bid

Total Consultancy charges for the NAAC Binary accreditation. TDS will be recovered as per the prevailing rate on gross billed amount. The quotes may be sent on or before **12/03/ 2025**.

S/N	Particulars	Total charges (Rs.)
1	Total Consultancy Charges inclusive of GST	

Place:

**Authorized
Signatory**

Date:

Office Seal

**Name:
Designation:**

**P O Nameer
DIRECTOR IQAC#**