



**KERALA AGRICULTURAL UNIVERSITY**  
Office of the Comptroller, Main Campus, Vellanikkara  
Phone (Office) : 04872438062, Email: [comptroller@kau.in](mailto:comptroller@kau.in)  
[Website: http://www.kau.in/tenders](http://www.kau.in/tenders)

No. KAUFIN/8847/2025-FIN ACC-A2

Dated: 16-12-2025

### **TENDER NOTICE**

Sealed tenders are invited from competent firms for the **“Supply and installation of IT related equipment”** to the Finance wing of Kerala Agricultural University with specifications as detailed below. The tender will be accepted up to **2 PM on 24.12.2025**. The tenders received after the stipulated time will not be considered at any circumstances. The received tenders will be opened at **2.30 PM on the same day**.

Sl No.	Item	Specifications	Quantity
1	COMPUTER DESKTOP	1. INTEL CORE I5-12TH GEN PROCESSOR 2. 8GB DDR 4 RAM 3. 512GB NVMe SSD 4. DOS OPERATING SYSTEM 5. 22INCH MONITOR (SAME MAKE AS PC) 6. KEYBOARD AND MOUSE SAME MAKE AS PC 7. 3YEAR WARRANTY	1
2	PRINTER/SCANNER/COPIER	1. Functions : Print scan and copy 2. Duty cycle (monthly, letter) : Up to 25,000 pages 3. Duty cycle (monthly, A4) : Up to 25,000 pages 4. Paper trays, standard : 1 5. Top key features : Two-sided printing; Scan to email; Scan to PDF 6. Duplex printing : Yes, Automatic 7. Print speed : Print speed up to 22ppm (black, A4) 8. Connectivity, standard : Hi-Speed USB (compatible with USB 2.0 specifications; Ethernet 10/100 Base-TX; 802.11a/b/g/n (2.4/5 GHz) Wi-Fi radio 9. Print quality black (best) : Up to 600 x 600 dpi 10. Maximum input capacity (sheets) : Up to 250 sheets 11. Compatible Operating Systems Windows 11; Windows 10; macOS 10.15 Catalina; macOS 12. Big Sur; macOS 12 Monterey; Linux 13. Display : Icon LCD	1
3	MULTI FUNCTIONAL	Canon iR 1643i	1

PRINTER	*43 ppm speed *12.7cm(5inch) touch panel * 1GB Ram * Paper capacity 550 sheets + 100 sheets. *600 x 600 Dpi *DADF *WIFI *Multiple copies up to 999 warranty 1 year or 50000 copies which is earlier	
STABILIZER	For MULTI FUNCTIONAL PRINTER	1
<p><b>Note: Software &amp; licensing, Mandatory Accessories: OEM licensed Windows 11 Pro</b> pre-installed, Provide Microsoft Office (2024) licensed,latest BIOS/firmware updates and Provide drivers for all equipment at time of delivery.</p> <p><b>Accessories:</b></p> <ul style="list-style-type: none"> <li>• Optical mouse</li> <li>• Ergonomic mouse pad</li> </ul> <p><b>All items are in OEM Sealed.</b></p>		

#### Terms and Conditions

1. Tender should be submitted in the prescribed forms which can be downloaded from the website [www.kau.in/tenders](http://www.kau.in/tenders). The cost of the tender forms will not be refunded under any circumstances.
2. The sealed cover containing the tender should be superscribed as **“Supply and installation of IT related equipment”** (along with the notification number) and addressed to The Comptroller, Kerala Agricultural University, Vellanikkara.
3. Tender should be accompanied by EMD of Rs.,1500/- and Tender fee @ 0.2% +GST 18% of quoted amount by way of the crossed cheque, Demand Drafts separately (1. Tender fee 2.EMD) drawn in favour of The Comptroller, Kerala Agricultural University, Vellanikkara, payable at the State Bank of India, KAU branch, Vellanikkara.
4. Late and incomplete tenders and tenders without EMD, tender fee and agreement will not be accepted. Firms which are exempted from payment of EMD should furnish copy of the current valid certificate from the Store Purchase Department, Government of Kerala.
5. The successful tenderer should execute an agreement in Kerala Stamp Paper worth Rs.200/- (Rupees Two Hundred only) and should furnish a security deposit of 5% of the cost of the items quoted in the form of demand draft term deposit/ bank guarantee/demand draft drawn in favor of The Comptroller, Kerala Agricultural University, Vellanikkara at State Bank of India, KAU branch, Vellanikkara, the format of the agreement can be downloaded from the above website.
6. The price must be inclusive of all taxes and transportation charges and other charges, if any.
7. The cost of the item, tax and other charges should be stated separately

8. The exact specification, details of make, model, name of manufacturer, warranty details etc., of the item must be clearly specified.
9. If any Bandh/strike/ any unexpected holidays occur on the date of opening of tender, the tender will be opened at the same time on the next working day. The decision of the undersigned in accepting the tenders shall be final and binding.
10. Withdrawal of tenders after its acceptance of failure to supply the equipment or not according to the specification will entail cancellation of the tender.
11. The supply order will be issued on the acceptance of the tender and the invoice should be addressed to The Comptroller, Kerala Agricultural University, Vellanikkara. The payment will be effected only after satisfactory supply and installation of the item.
12. The successful tenderer should supply and install the item to the office of the Comptroller, Kerala Agricultural University, Vellanikkara, within one week from the date of the receipt of the supply order.
13. The Comptroller, Kerala Agricultural University, Vellanikkara, reserves the right to remove the name of the defaulted suppliers from the list of suppliers permanently or for a specific period.
14. The Comptroller, Kerala Agricultural University, Vellanikkara, has the right to accept or reject any or all of the offers without assigning any reason.
15. All the rules and regulations applicable to Government tenders will be applicable to this also.
16. In case of any delay in the procurement and installation of the equipment, the supplier/dealer shall be liable to pay a demurrage charges as determined by the office of The Comptroller, Kerala Agricultural University.

MADAN KUMAR K  
COMPTROLLER

To

1. KAU Website
2. Notice Board